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STATEWIDE TERM CONTRACT FOR LOW-SPEED ELECTRIC VEHICLES (LSVs)

The State is pleased to introduce our second statewide term contract for low-speed electric vehicles (LSVs). These vehicles have much of the same functionality as conventional internal combustion vehicles without using any gasoline or motor fuel. They are street legal on roads with posted speed limits up to 35 mph and are limited by law to maximum speeds of 25 mph. They are useful for a multitude of purposes, including campus supervision, grounds maintenance, parking meter enforcement, personal transportation, light duty hauling, and many others. LSVs found on this contract conform to all federal standards and state laws.

Customers who purchase off this contract or may be interested in doing so in the future are STRONGLY ENCOURAGED to communicate with the procurement manager during the contract term. The LSV market is rapidly evolving. The State expects that new LSV models will be introduced and improvements will be made to contract vehicles. It is for this reason that we have added two new vehicle types to this contract. The State intends for this contract to evolve along with the market. MMO will strive to meet current and future needs of all customers.

The initial term of this contract is fixed for one year. There is one option to renew for an additional year. MMO will decide whether or not to renew this contract for the second year based on customer feedback and market analysis performed during the first 6-8 months of this contract.

Initial Contract Period: June 04, 2013 – June 03, 2014
Maximum Contract Period: June 04, 2014 – June 03, 2015

Because LSVs are defined by state law as motor vehicles, purchases by state agencies must be routed through State Fleet Management. Please see the contract terms and conditions or contact State Fleet for more information.

CONTRACT ITEMS – Click on links to be taken to contract page:

1. [Base Model LSV](#)
2. [LSV Dump Truck with Hydraulic Dumper](#)
3. [LSV Utility Truck with Cargo Bed and Fold-Down Tailgate \(Short Bed\)](#)
4. [LSV Utility Truck with Cargo Bed and Fold-Down Tailgate \(Long Bed\)](#)
5. [LSV with Lockable Box with Shelves \(Short Bed\)](#)
6. [LSV with Lockable Box with Shelves \(Long Bed\)](#)
7. [Four \(4\) Passenger LSV with Rear Lockable Trunk](#)

[CLICK HERE FOR STATE STANDARDIZED LSV SPECIFICATIONS](#) (Additional specs unique to each vehicle are referenced on the corresponding contract sheet.)

[CLICK HERE FOR CONTRACT TERMS AND CONDITIONS](#)

[CLICK HERE FOR AMENDED SOLICITATION DOCUMENT](#)

LSV DUMP TRUCK WITH HYDRAULIC DUMPER

Additional Specifications Unique to this Line Item:

- a. Must include electric powered hydraulic cylinder dump bed operated by a 24 volt direct current, 1 horsepower motor.
- b. Minimum load capacity must be at least 900 pounds.
- c. Dimensions of the dumper must be at least 67 inches long and 42 inches wide. Height of the sides must be at least 9 inches.
- d. A Range of 35 miles will be considered for this vehicle.

Contract #: **4400006737**

Contractor: Club Car LLC
PO Box 204658
Augusta, GA 30917

Contact: Ben McElmurray

Telephone: (706) 863-3000 Ext 7160

E-mail: ben_mcelmurray@clubcar.com

Delivery: 45 Days ARO

Model: Club Car Carryall 6 LSV

Base Price: **\$ 14,400.00**

Prices for Supplemental Items:

Strobe Light	\$395.00 includes fuse block
Heater	\$309.00
AM/FM Radio with CD Player	\$500.00

Per mile rate for Mobile Maintenance Services: \$2.50 per mile

[CLICK HERE FOR PRICING FOR OTHER SUPPLEMENTAL ITEMS](#)

Note: Like other statewide vehicle contracts, supplemental (optional) items for which prices were not expressly established pursuant to the solicitation may be added to any vehicle at dealer cost plus no more than 10%. The supplemental items shown on the page linked to above are established pursuant to this contract term/condition. Contractor is required to provide proof of its cost and adherence to this rule upon customer request.

LSV UTILITY TRUCK WITH CARGO BED AND FOLD-DOWN TAILGATE (Long Bed)

Additional Specifications Unique to this Line Item:

- a. Minimum load capacity must be at least 900 pounds.
- b. Dimensions of the cargo bed must be at least 60 inches in length and 42 inches in width.
- c. Height of the sides must be at least 10 inches.
- d. Extended wheelbase to a minimum 80 inches to accommodate longer box/bed.

Contract #: 4400006738

Contractor: Club Car LLC
PO Box 204658
Augusta, GA 30917

Contact: Ben McElmurray

Telephone: (706) 863-3000 Ext 7160

E-mail: ben_mcelmurray@clubcar.com

Delivery: 45 Days ARO

Model: Club Car Carryall 6 LSV with Cargo Bed

Base Price: \$ 13,700.00

Prices for Supplemental Items:

Strobe Light	\$395.00
Heater	\$309.00
AM/FM Radio with CD Player	\$500.00

Per mile rate for Mobile Maintenance Services: \$2.50 per mile

[CLICK HERE FOR PRICING FOR OTHER SUPPLEMENTAL ITEMS](#)

Note: Like other statewide vehicle contracts, supplemental (optional) items for which prices were not expressly established pursuant to the solicitation may be added to any vehicle at dealer cost plus no more than 10%. The supplemental items shown on the page linked to above are established pursuant to this contract term/condition. Contractor is required to provide proof of its cost and adherence to this rule upon customer request.

STANDARDIZED SPECIFICATIONS FOR LOW-SPEED VEHICLES

All low-speed electric vehicles (LSVs) sold pursuant to this contract must meet the following minimum specifications. It is the sole responsibility of the contractor(s) to monitor, appropriately adjust for, and notify the procurement manager of any changes to federal requirements prescribed herein. All LSVs must meet the most current version of applicable federal standards and regulations at the time of delivery.

1. FMVSS No. 500:

All items must conform to and include all equipment required by Federal Motor Vehicle Safety Standard Number 500 – low speed vehicles. Section S5 of FMVSS No. 500 is reproduced in italics below for the convenience of state contract customers. **Reproduction of this language does not relieve contractors from responsibility for adhering to the most current version of this standard, should it change during the term of this contract.**

S5. Requirements

- (a) When tested in accordance with test conditions in S6 and test procedures in S7, the maximum speed attainable in 1.6 km (1 mile) by each low speed vehicle shall not be more than 40 kilometers per hour (25 miles per hour).*
- (b) Each low speed vehicle shall be equipped with:*
 - (1) Headlamps*
 - (2) Front and rear turn signal lamps*
 - (3) Tail lamps*
 - (4) Stop lamps*
 - (5) Reflex reflectors: one red on each side as far to the rear as practicable, and one red on the rear*
 - (6) An exterior mirror mounted on the driver's side of the vehicle and either an exterior mirror mounted on the passenger's side of the vehicle or an interior mirror*
 - (7) A parking brake*
 - (8) A windshield that conforms to the requirements of part 565 Vehicle Identification Number of this chapter*
 - (9) A VIN that conforms to the requirements of part 565 Vehicle Identification Number of this chapter*
 - (10) A Type 1 or Type 2 seat belt assembly conforming to Sec. 571.209 of this part, Federal Motor Vehicle Safety Standard No. 209, Seat belt assemblies, installed at each designated seating position.*

2. Additional Required Equipment:

- a. Side rear view mirrors on both sides
 - b. Rearview mirror mounted to interior of vehicle
 - c. Windshield wipers
 - d. Turn/Emergency signal
 - e. Horn
 - f. Amp meter
 - g. Volt meter or Battery indicator
 - h. Speedometer
 - i. Odometer
- NOTE: Items f – i must be easily visible to vehicle operator while operating*
- j. Battery must either be fully sealed or fully encapsulated in a battery box which protects against water, sunlight, dirt, lubricants, or any other foreign substances. It must also prevent acid from leaking out. If a sealed battery is offered, it must be positioned on a tray. **Battery must have a single point watering system.**
 - k. Front and rear shock-absorbing bumpers
 - l. Voltage reducer (to 12 volts) for all accessories
 - m. Vehicle-mounted battery charger (standard 120 voltage)
 - n. Vehicle must be able to maintain minimum speed of 20 mph when fully loaded

3. Additional Minimum Specifications:

- a. Motor – 48 volt, 5.5 continuous Horsepower
- b. Battery – 48 volt, 170 amp hours – may be a single battery or multiple batteries joined in a series.
- c. Wheelbase – 63 inches
- d. Tire size – 205/65R10
- e. Wheel type – 10 inch aluminum or steel
- f. Suspension – Leaf spring or independent
- g. Brake system – 4 wheel hydraulic or drum
- h. Load capacity – 440 pounds
- i. Controller power – 400 amps
- j. Dimensions – 91 inch length, 47 inch width, 61 inch height
- k. Ground clearance – 4.75 inches
- l. Top climbing grade – 15 degrees
- m. Range – 40 miles
- n. Must be able to comfortably seat driver and one (1) passenger of average to above average height and build (approximately 6 feet tall and 200 pounds)
- o. Vehicles must be fully enclosed except for dumper or cargo bed (if any)
- p. Doors must be full length, hinged, and made of a hard material. They must be easily removable by the user. No soft-sided enclosures or doors are permitted. Doors must have windows that are clear and provide the driver with an unobstructed view with no distortions.
- q. **The application platform (cargo bed/storage box) must be aluminum rather than steel.**

4. Charging:

All carts must be supplied with at least one (1) charger that can be plugged into a standard 110/120 volt electrical outlet. Maximum time to fully charge LSV battery cannot exceed twelve (12) hours.

5. Supplemental Items:

Pricing must be offered for all supplemental items listed within the individual item specifications.

VII. TERMS AND CONDITIONS -- B. SPECIAL

1. GENERAL:

A. Vehicle Condition - Preparation:

The vehicles shall be new, complete and of the latest model currently in production. The entire vehicle must be properly serviced, oiled, greased and ready for operation.

2. SUPPLEMENTAL ITEMS:

- A. Prices bid for supplemental items must be entered in the bidding schedule and returned with your bid. The State will consider these prices in its overall evaluation of the bid (see Section VI). The right is reserved by the State to reject any bid for which it finds the supplemental item prices not satisfactory (inconsistent or unrealistic when compared with others prices).

IMPORTANT: Maximum mark-up acceptable is factory to dealer cost plus no more than 10%. Supplemental items not requested herein, but which may be required by users of this contract, will be furnished by the contractor at dealer cost plus no more than 10%. The State reserves the right to require proof of the dealer's cost for any supplemental items. [Contractors are required to offer at least the following as supplemental items pursuant to this clause:](#)

- [Extended Warranty](#)
- [Battery upgrade](#)

[Prices for these supplemental items will not be considered as part of the Award Criteria. Be sure to answer the Attribute questions related to this requirement in the "Attributes at Header Level" screen of the online bidding system.](#)

Additional supplemental items requested as applicable are:

- Chassis Undercoating
- Ladder Racks
- AC Power Option

B. All supplemental items shall be factory installed unless specified otherwise herein.

C. The use of supplemental items to change from the originally awarded vehicle to a different vehicle also awarded on contract is not permissible. For example, the use of supplemental items/options to change a short bed model vehicle to a long bed vehicle (or visa versa) is not allowed.

3. DELIVERY:

A. Acknowledgment of Order:

Within three (3) work days of receipt of an order, the contractor shall submit to the receiving agency ("Invoice To" address, from purchase order, "Attention Purchasing Office"), an acknowledgment of order post card per the following format:

ACKNOWLEDGMENT OF ORDER

VEHICLE MAKE & MODEL:

COLOR (Specify All):

QTY:

YOUR PURCHASE ORDER #

REC. ON:

STATE CONTRACT NO.:

FACTORY ORDER NUMBER IS:

PLACED ON

ANTICIPATED DELIVERY, ON OR ABOUT:

PLEASE REFERENCE FACTORY ORDER NUMBER WHEN INQUIRING.

Sincerely,
FLEET MANAGER

B. Location:

Deliveries for state agencies (except Dept. of Education and Dept. of Transportation) must be made to State Fleet Management, Columbia, SC. Exception to the requirement will be considered only in instances covering delivery that may be made through local dealers to a political subdivision in their area, or instructions received from State Fleet Management. Political subdivisions will pick up vehicles at dealership or SFM.

C. Delivery of a vehicle to SFM does not constitute acceptance by the State. The vehicle must be completely inspected by SFM personnel to insure it meets bid specifications prior to final acceptance. If a problem is identified during this inspection, it is the responsibility of the contract vendor to transport the vehicle to the nearest authorized dealer, correct the problem and return it to SFM for a follow-up inspection by the State.

D. Dealer Preparation Facilities: Vehicles are to be prepared (referred to as PDI) by an authorized manufacturer's representative. The representative is to have adequate personnel and equipment to perform all factory required pre-delivery services. The State reserves the right to inspect the dealer preparation facilities to insure that proper equipment and qualified personnel are available to properly perform the necessary dealer preparation functions. **THE CONTRACTOR IS RESPONSIBLE TO HAVE THE PDI PERFORMED BY AN AUTHORIZED FACTORY REPRESENTATIVE AND PROPERLY DOCUMENTED IN THE MANUFACTURER'S AUTOMATED RECORDS.**

4. DEALERS RESPONSIBILITIES PRIOR TO DELIVERY:

- A. Notification:
Vendors should notify State Fleet Management (737-0668) or political subdivisions Twenty Four (24) hours prior to delivery.
- B. Invoicing:
Dealers are instructed to send the invoice to the address that appears in the "Invoice To" column on the purchase order.
- C. Titling and Registration:

Titling and registration for vehicles sold pursuant to this bid shall be completed using one of the following methods, as appropriate:

State Agencies-

Certificate of Origin shall be made to the State of S.C. – (agency's name), 1022 Senate Street, Columbia, SC 29201. A completed, typed South Carolina Department of Motor Vehicles Form 400 shall be furnished with each unit and be completed as follows:

State of South Carolina
1430 Senate Street, Third Floor
Columbia, SC 29201-3746

Department of Transportation and Department of Education-

Certificate of Origin and Form 400 for the Department of Transportation and Department of Education shall be completed as follows:

SC Dept of Transportation
P O Box 191
Columbia, SC 29202

SC Dept of Education
1429 Senate Street
Columbia, SC 29201

Other Political Entities-

Certificate of Origin and Form 400 for vehicles purchased by counties, cities and political subdivisions shall be assigned to that entity using its address, and mailed with the invoice.

Any questions concerning the Certificate of Origin and Form 400 should be directed to State Fleet Management, Compliance and Analysis Section, at 737-1508 or 737-2041.

- D. Warranty:
Each unit shall carry the manufacturer's standard warranty, which shall begin when the purchaser places the unit into service. The contractor shall perform the administrative details of adjusting the warranty start date upon written notification from the purchaser. Warranties must be "bumper to bumper," covering all items, and at least one (1) year in length.
- E. Dealer Advertising:
No dealer advertising in any form is to be placed on or in the vehicle.
- F. Servicing:
After the vehicle is serviced, the dealer prep form will be completed, signed and delivered with the vehicle.
- G. Notifications:
Contractor must keep ordering entity informed, in writing, of any delivery problem encountered after acknowledgment of purchase order. **Contractor must also notify State Procurement and State Fleet Management of production cutoff dates as soon as they become available.**

5. ISSUANCE OF PURCHASE ORDERS:

Purchase orders for state agencies will be issued through the SFM Office unless otherwise directed. Cities counties and other political subdivisions will place their orders directly with the contractor(s).

6. TRAINING:

The successful bidder shall furnish training to be conducted by factory authorized trainers in a ratio of one day of training for up to 15 students for each twenty (20) vehicles purchased. This training shall be provided on subjects requested by State Fleet Management and at locations throughout the State. The state will consider other than live, on-site methods of training that the vehicle manufacturer may offer. All training offers are subject to approval by the State Fleet Manager.

7. SERVICE LITERATURE:

The successful bidder shall furnish factory service bulletins, campaign bulletins, warranty bulletins and other bulletins (regardless of name) for a minimum period of two years from the beginning of the contract. These bulletins will be furnished to any agency purchasing vehicles from this contract when requested. When these bulletins are provided by the manufacturer on a free factory web site that the agency can access then hard copies would not be required. In addition two (2) copies of the pertaining parts and service literature, to include Shop Service Manuals, shall be delivered to State Fleet Management by the successful bidder. This literature may be delivered at any time before the vehicles are delivered, but not later than 3 months after the start of the contract.

8. MOBILE MAINTENANCE SERVICES

Contractor must offer mobile maintenance service; it must pick up any vehicle in need of service from the customer's designated location within 72 hours of receipt of a request for service. Pick-ups will be made during normal business hours (8:30 am – 5:00 pm) unless alternate arrangements

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Columbia, SC 29201

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are agreed upon by the contractor and customer. Offerors must quote a per mile rate for transportation of the vehicle in addition to standard shop pricing and are not permitted to increase this rate during the term of the contract unless approved in writing by the Materials Management Office by Change Order (see Section IV). If contractor offers a "loaner" vehicle for use by a customer while the purchased vehicle is being serviced, it must be of the identical or most closely comparable model that the contractor has in stock. Contractor must provide a list of service/maintenance facilities and their locations in South Carolina which are trained and qualified in servicing your company's LSVs. Facilities must have been in business more than 6 months prior to the date of issuance of this solicitation.